****

**HOW TO ORDER A CUSTOM GIFT**

**Click on the Custom Gift Form button**to tell us about your recipient. The more information we have about your recipient helps us dial-in "the special" & make it more personal.

**1-DETERMINE YOUR BUDGET**

* **Custom Gift Minimums:   Gift Basket $75, Gift Box $50  (gifts average $75-$175+)**

Need Help Determining a Budget?  Give us a call, we can help!

**2-FILL OUT & SUBMIT ONLINE FORM**

* Think about what they like, what they eat, the color of clothes they wear, the type of person they are, what would make them smile?
* Don't miss the **"Request a Hand-Stamped Message" order form** below for inspirational or motivational messages.

**3-LOOK FOR EMAIL CONFIRMATION**

* We will **confirm receipt** of your order within **24 hours via email**. If we have any need to clarify information, we will contact you.

IF YOU DO NOT RECEIVE AN EMAIL CONFIRMATION within 24 Hours, something went awry so please call us at 541.760.0853

**4-CHECK EMAIL FOR PICTURE OF GIFT**

* Once we have something designed, we will **email you a picture & description** of contents for your approval. **We will not deliver your gift until we have your approval.**
* **Turn around time for custom gifts is 2-3 days**, depending on time of year and current order volume.  **October-December, allow an additional 1-2 days. If unsure, please call. We may be able to expedite your order.**

**5-PAYMENT**

* After completion, we will **email you an invoice** that will have a "Pay Invoice Now" button where you will be able to pay with most major credit cards or checking debit through our merchant, PaySimple.

Questions? Call 541-760-0853 or email bellavinogiftbaskets@comcast.net